

28 AUG 1958

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Analysis of 12 Months Separation Reports from
Office of Personnel

1. This memorandum is for information only.

2. The attached data has been abstracted from Office of Personnel monthly reports of separations of Agency employees in grades GS-12 and above. The period covered is from 1 August 1957 through 31 July 1958. Separations for reasons of death or retirement are not included.

3. The information presented here is too limited in scope to permit drawing sound conclusions concerning Agency personnel policy or management. For that purpose a much more detailed study would be required. However, some items are thought-provoking such as: (1) of the ☐ voluntary separations, ☐ went to other Government departments; (2) of the total separations ☐ were in grades GS-15 through 18; (3) the average length of service was more than six years.

4. The reasons given for voluntary separation are obtained in an "exit interview" conducted by the Office of Personnel with comments by the employee's supervisor included when available. In some cases there are underlying reasons for leaving the Agency which are not made known to the interviewers. Generally the separating employee realizes that he

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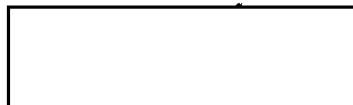
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25X

is speaking for the record and tends to be noncommittal in expressing his true feelings. Thus the record must be accepted as reflecting less than a completely accurate view of the causes of separation.



Acting Inspector General

25X

Attachment

TOTAL SEPARATIONS

111

SEPARATIONS BY MAJOR COMPONENT

DD/I

ORR
OSI
OCR
OO
ONE
OCI
O/DDI

DD/P

X1



DD/S

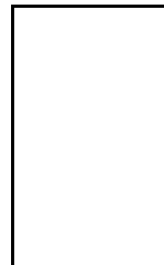
OTR
Commo
Logistics
Med Staff
Audit Staff
Comptroller
Personnel
Security
CM Staff
Mgmt. Staff

25X



SEPARATIONS BY GRADE

GS-18
17
16
15
14
13
12



25X

Average age--39.4 years (only nine (9) months statistics available)

Average length of service--6.6 years

REASONS FOR SEPARATION

Voluntary

Private Employment
Other Government Employ-
ment
Other (education, maternity
etc.)

Involuntary

Security
Medical/Security
Marriage foreign
national
Unspecified
Unsatisfactory Performance
Unsuitability
Refused directed assignment
Other

GAINS

LOSSES



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SIGNED


Acting Inspector General

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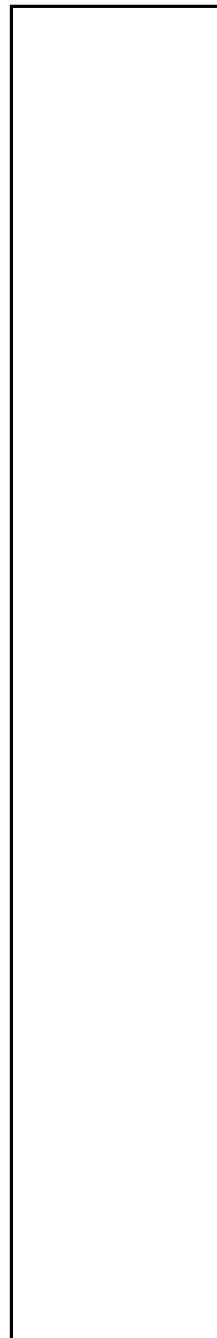
DD/P

X1



DD/S

OSR
Commo
Logistics
Med Staff
Audit Staff
Comptroller
Personnel
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CM Staff
Mgmt. Staff

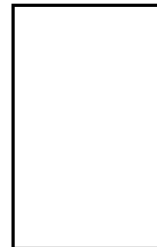


25

161

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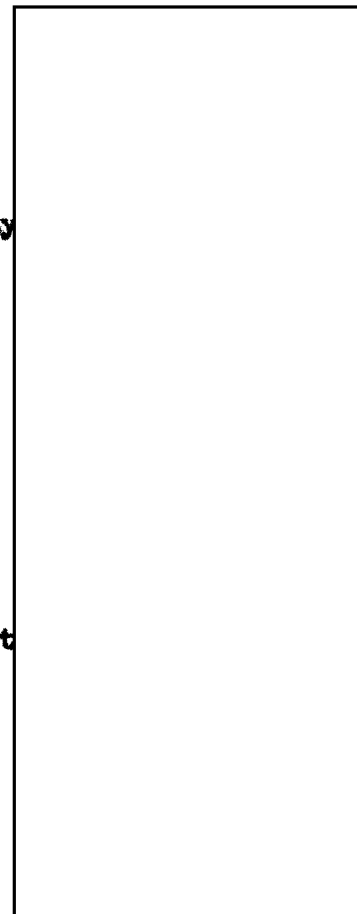
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25X

246 4 3 11 44 .28

400 50 3 01 24 .28